**Largo Communities Together Minutes Strategy Focus Meeting 27 May 2024 (58)**

**Venue: The Aurrie**

**Board Members Present: A Brown, T Brown, N Conlin, A Duff, C Duff, S Green, E Macdonald, J Kerr, J Miller,**

**L Robb (Chair), J Simpson**

**In Attendance: G Green (LACC, Culture & Heritage), P Logan (DO)**

**Apologies to date**: **JP Easton, S Kerr**

1.Welcome, Introduction, Update (LR)

LR welcomed all present to the meeting. Noted that the focus was on strategy and a consideration of roles and responsibilities on the departure of PL.

2.Minutes of 6 May 2024

Accepted. Proposed by AB and seconded by SG.

3.Actions and comments from previous Minutes

Noted:

* + Governance documentation online.
	+ Need to keep up with key priorities and concentrate on fewer items.
	+ Subgroups to consider what does PL do that will be missed from the development of each group? How will the future be managed? Note particularly the LPP.
	+ All funds are located where they should be lodged. Funding is in place for June. LR to attend Fife Rural Development meeting. Feedback to be provided at the next meeting. Looking for smaller funding pots for specific developments. It was agreed that the funding situation is challenging. Need for a sustainable source of funding.
	+ LR and AD have attended Community Land Scotland event. Need to think about ways of generating a sustainable income. (Longer term project). Trusts are generally working hard to continue their developments. Noted an NHS fund with a focus on wellbeing could be worth exploring.
	+ Noted that we hope to access PL for specific tasks on a self-employed basis if funds allow.
	+ Re Marketing: use made of SG’s infographic explaining roles and responsibilities of LCT/LACC. The document covers all that is relevant. To be placed on LCT website. Discussion to be had with Dave Paterson (FC) re relationship with the Council.
	+ Comment/statement prepared re PL and funding. Some actions are being taken forward re the Action Plan arising from the LPP but resourcing is an issue. JM/LR will report at the June meeting.
	+ LR attended a virtual meeting with FC lawyer re LCT’s constitution. Cllr Clarke also attended. Outcome: no change to the Constitution at present. Consider constitution changes under “purpose” an action prior to AGM 2024.EMc/LR/JM

4. Pier Group Update (JS)

* New chair and vice chair to be appointed. Individuals are in discussion about the next steps.
* Fairhurst Report due 14 June. (Their fee is guaranteed.) Ecological work is in Stage 3, but Fairhurst would like to have this done in the Stage 2 work. However, funds are not available for this so we cannot agree to their suggestion.
* No information re £700,000 from Levenmouth Reconnected. It must go before the Area Committee for final decision. Date of award decision is not known.
* On 14th June there will be a fully costed design proposal from Fairhurst. However, with no information from LRP and there being no prospect of other funding, it is now unlikely that any further progress can be made with the project.
* In view of the above, an early discussion with G. Bucknall will be necessary regarding the future of the MOU. As has always been the case, the ownership of the Pier will remain with the Crusoe Hotel until there is a fully funded proposal in place for the renovation and restoration of the Pier.
* A narrative and Power Point presentation explaining all that has been ongoing re the Pier will have to be prepared for the community. All monies spent and reasons why will have to be stated. A timeline will help to clarify the stages and decisions that have had to be made. This will be placed on our website indefinitely.
* Agreed that JS, LR, PL will begin to construct the narrative of explanation. All significant details to be included, e.g. storm damage. All funding, incoming and spent/allocated, will be accounted for within records/statements.

5. Lower Largo Friendship Group

Mooted that the Friendship Group becomes a subgroup of the Resilience Team and, therefore, be linked to the body of LCT. This would mean they would have support re financial management of funding and help with admin. EM to contact Stuart Kerr re this matter. A cost centre to be created and accounting mechanisms put in place. All present agreed with this proposal.

LR and JP to meet with members of the Friendship Group to discuss the above.

FoLB and Largo Links would also benefit from separate cost centre arrangements. Action Stuart Kerr.

6.Access and Assets

AD is making enquiries regarding land with the Church of Scotland, with a view to creating permanently affordable housing though a Rural Housing burden. A few Trusts have acquired land in this way.

7. Strategic Workshop Discussion

This section included:

* What do we need to maintain our Governance and keep momentum on the Community Action Plan? Funding a major issue for consideration.
* Group roles/needs/offers/action from now and the rest of the year. Loss of DO input – what next?

Group analysis was completed. All present involved.

**LR agreed to review analysis and email the Board for feedback**

* Reference to Matrix of Skills - (See Charities Toolkit attached to agenda.)
* Funding Group: LR, AD, SG, JM, EM.

8. Date of Next Meeting (59)

**Monday 24 June 2024 in the Library. Final meeting before the summer break.**