

Largo Communities Together

LCT is Scottish Charitable Incorporated Organisation - Charity No. SC048447

Largo Communities Together (LCT)

Minutes of LCT (30) Monday 13 September 2021 V3

Present: Nora Conlin, Stan Green, Irene Kay, Jan Kerr, Emily Macdonald, Jill Miller, Dougi McMillan, Louise Robb (Chair), Barbara Simpson, James Simpson

In attendance: Beau Russell

Apologies: Ronnie Graham

1. Welcome, apologies, introductory remarks

LR welcomed all in attendance to the meeting. Apologies as noted above. Noted that LCT has received funding from our grant application through DTAS for development officer post(s) to support our community priorities /developments. To be discussed further. See below.

2. Minutes of 9 August 2021 and matters arising

Board minutes of 9 August 2021 proposed by JS and seconded by IK. Matters arising covered in the agenda.

3. Pier update

JS provided an overview of recent development re the Pier and noted in his previously emailed report. The following points were noted:

- Discussion of MoU with Graham Bucknall (Crusoe Hotel). Amended version with him for consideration. Hoped that signing of MoU be achieved soon.
- JS and SW met with Chair and Management of FCCT. There will be less support from the organisation than expected. In real terms, this will now mean a Project Manager will have to be employed to support Pier developments.
- Zoom meeting held with Lena Hutton, DTAS and Nicky Donald, Community Groups and Morven Lyon, Community Shares. This was a very useful meeting re ownership of the Pier and the importance of potential revenue streams.
- At the Pier Group meeting of 24 August agreed an application to the Crown Estates Grant Scheme which required a quick turnaround. Submitted 3 September for RIBA stage 3 work. Funding also to be investigated through Levenmouth Reconnected small and large grant Schemes (Large Grants Scheme deadline 25 March 2022).
- Following advice from FCCT, a call has taken place with a consultant experienced in this field. Further discussion to take place. A grant application under Levenmouth Reconnected (small grants) scheme will be made to cover consultancy costs.
- Note that the outer section of the Pier is blocked off with planters. This was required from Building Standards (FC) and the Crusoe were required to comply. The fisher folk can get access. If any issues, it was suggested that contact be made with local councillors.
- JS hoped that some support for the Pier project might be available through development officer time when it became available. Noted that the Pier reconstruction would need to be prominent in the Local Place Plan. Further discussion required.
- The potential share ownership would be put to the side until ownership of the Pier is secured. A Community Benefit Society would be required for this purpose.
- The Pier Group members have wide-ranging professional skill sets. Welcome additional expertise might be in business planning/preparing a business case.
- JS and the Pier Group were thanked for their significant efforts.

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4. Largo Estate update

SG reported on the recent Largo Estate Group meeting. Now to be known as the Largo House Group. The group ruminated over whether they should continue to work as a group on Largo House and its development. As a group, they decided to continue but recognised that timescales would be much longer and there would be lengthier intervals between developments and outcomes. Ongoing dialogue /engagement would continue to require work. It was considered that communication could be taken forward through LCT's Communications Sub - Group. Paths for All and the Doocot remain important to the community.

Noted that construction project at Church Rooms was going ahead. This was welcomed.

IK proposed that a reporter from Largo Links magazine interview the owners and subsequently write an article. Noted that the magazine is an LCT publication. If they wish to follow-up on this, it could be arranged. The reporter could also meet with the Largo House Group and gather their views too.

Note appendix below from SG and the Estate Group.

6. Largo Arts Week update and Largo Arts

DM spoke to his previously emailed report re LAW. Emailed 12 September 2021.

All agreed LAW was a great success with an increase in visitor numbers and an increase in sales for participating artists. Evening performances were well run and catering offerings at the Temple of a high standard. The Alan Fauld's Obelisk/ community phone space were very well received.

Feedback from Arts Collective indicated that Upper Largo had perhaps been under promoted but issues would be considered. Review of identified issues included e.g., access to studios, opening hours, trails being indicated such as Serpentine Walk, parking options.

See website and/or report for key statistics.

Noted that LAW had been mentioned in the Sunday Times.

It is important that LAW remains "real" and does not become a victim of its own success. Careful consideration would be given to the development of the LAW brand.

7. LARCT update

IK reported on activity over the summer.

- Befriending training event and afternoon tea: very positive attitude from the befriending Team volunteers. Training now complete and policy framework in place.
- Creative arts and drama workshop run by Inspire – child development and creativity based. Over 30 children attended from our local primary schools. Great motivation and enthusiasm demonstrated by the children. Agreed it had been a high-quality event.
- Technology /dongles available for individual use re befriending and community activity such as memorial service and streaming LACC Zoom meetings. Drew Morrison (LACRT) provides very good advice and support.
- Working on developing LACRT into a resilience team. IK and Peter Aitken (LACC/LACRT) have attended meetings on this topic. East Neuk/Anstruther cited as good example of resilience planning.

8. Sustainable Development update/ Development Officer Funding (DTAS), Local Place Plan Scope Discussion and November Consultation

LR and JM have worked on developing a Timeline and project Plan for the Employment of Development Officer(s)/ Local Place Plan. LCT Board members are very positive about being awarded the grant through DTAS to employ development officers to take forward projects to support our community.

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Aspects of the timeline were touched upon. JM will lead and a sub - group will provide support.

Sub - group membership: JM (lead), NC, EM, JS.

JM to arrange an initial call with our DO at DTAS and then a Zoom meeting to be organised with sub-group.

Consideration to be given to: job description, advertising, interviews, timescales, working space, on costs, technology, KPIs/milestones, HR requirements, linking with FVA, among other important aspects.

Local Place Plan will require considerable work also - a plan for land and sea. To include: links with national and local planning (National Performance Framework) to ensure alignments and accessing support mechanisms. Consultation re the place plan, report facilitated by LCT. From comments gathered, write up report and circulate document to LCT for approval by December. Hopefully DO appointment(s) by mid-January. However, these dates may be subject to change. A revised timeline will be emailed soon. Note any changes on the timeline. This work should provide a structure for the DO responsibilities. Specific invites re consultation to be sent to interested groups and businesses. Work to be carried out in liaison with LACC.

Ascertain community assets and needs/issues/suggestions.

Ensure involvement of young people. BR to consider this aspect.

9. AGM Date and Sub- Group

Revised AGM date Monday **15 November 2021** on Zoom. Sub- Group to organise LR, SG, NC, EM, JM, IK.

LR to call a meeting asap. Letters and relevant documentation to go out three weeks prior to AGM meeting.

Two Board places noted for re-election. Experience of the following to support the Board's work would be welcomed: marketing/communications, finance. Sub- Group Chairs will require to provide summary reports and give a brief overview of progress at the meeting. Note attendance of 36 members minimum, 40 for safety to ensure due process is followed.

10. Treasurer's report

EM provided a previously emailed financial report for reference. Details noted therein covering LCT, Largo Links, Largo Pier, LACRT. Annual accounts have been prepared for scrutiny by accountant and meeting arranged in time for LCT AGM. Funding to be explored through Community Recovery: Scotland Loves Local fund application.

NOTE Largo Links Account:

Income: Adverts £ 1213; Donations £1,328.33; Virtual Donations £50.25; Grant £500. Total £3,091.58

Expenses: - £2,11038.38

Net Profit £981.20

11. Membership update and AGM Planning

Updated membership email addresses in revised spreadsheet. Version 3 to be used for communications with members.

12. Communications/Largo Links Magazine

It has been decided to delay the publication of the next issue of Largo Links from February to March 2022 and then quarterly thereafter. Advertising and donations are bringing in revenue to support running costs. See above financial report.

13. LCT Board Vision and Strategy Session

Following the AGM and new Board appointments, a Vision and Strategy session will be organised taking on board recent developments, including development officer(s).

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14. Speaker or feedback on any learning sessions

To be held over till January.

14. Correspondence, AoB, Date of Next Meeting

DTAS Bulletin August 2021 emailed previously by LR.

Scottish Land Commission 4-6 October 2022. Bookings now open for a highly regarded organisation.

Note date of next meeting: Monday 18 October 2021