

# Largo Communities Together

LCT is Scottish Charitable Incorporated Organisation - Charity No. SC048447

## **Largo Communities Together (LCT) WEBSITE COPY** **Minutes of LCT (23) Board Meeting Monday 11 January 2021**

**Present:** Nora Conlin, Stan Green, Irene Kay, Jan Kerr, Emily MacDonald, Jill Miller, Louise Robb (Chair), Beau Russell (for part of the meeting), Barbara Simpson, James Simpson, Andrew Stenson

**In attendance:** Drew Morrison, Brenda Morrison

**Apologies:** Dougi McMillan

### **1. Welcome, apologies, thanks and introductions**

BR attended for a short time. Dougi McMillan sent apologies.

LR welcomed all participants to the meeting. Andrew Stenson was attending for LAW. Drew Morrison and Brenda Morrison were attending as LCT members.

LR thanked everyone for their efforts at this challenging time re Covid. She encouraged us to be kind to ourselves and each other.

### **2. Minutes of 7 December 2020 and matters arising.**

Board Meeting Minutes of 7 December 2020 proposed by BS and seconded by JK.

Matters arising would be covered in the agenda.

### **3. Pier update**

JS had emailed his report previously. He updated the Board on recent activity. The areas requiring attention re the Pier had been addressed by Alistair Cook and a very good job had been done. It was thought the bill for this might be less than quoted as a smaller machine had been used. EM noted the account was not yet with her but would be paid on receipt.

Re the ownership of the Crusoe Hotel: points of issue had been resolved and the sale should be finalised within the next two days. Confirmation of the outcome should be known by the end of the week. Once the identity of the owner was known, JS would approach them re the Pier. To date they have not asked about it. The assumption is that the Pier will be handed over to the Pier Group on behalf of the community. It is likely that the new owners will begin repairs to the car park. JS will inform FCCT once ownership is clarified.

A press statement should be prepared at the appropriate time. This will be positive news for the community. JS will be in contact with the new owners as soon as possible.

Noted the good work of JS and the Pier Group.

### **4. Largo Estate update**

[REDACTED] Noted that Kathy Beckett, the newly appointed Horticultural Manager for the development of the estate, would begin to move the Estate project forward. SG, as a professional and experienced horticulturalist, including working with the Horticultural Trade Association, had helped with the interview process for this post. He would liaise with KB on behalf of the Estate Sub Group. Noted a short communication had been prepared by the Crichtons re KB's post. This would go into the LargoLinks newsletter or, depending on timings, the Community Facebook page.

The Estate Group had a positive meeting and would continue to work on sustainable development, taking account of the Land Reform Act. Ronnie Graham, one of the estate group members, had suggested a logic framework matrix plan, also involving the Crichtons. This could support a mapping out of all aspects

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pertaining to the development of the Estate. Noted that our community would like access and to be able to use the Estate as it develops. LCT wants to take forward a sustainable plan in partnership with the Crichtons, for example, Men Sheds, leasing arrangements, social enterprise. Any horticultural plan has to include deer and rabbit proofing too.

Raymond Muszynski, Architect (also on the Pier Group) has a familial link with the Estate through his Polish grandparents who had stayed on the estate during the Second WW. An article in LargoLinks could explore the Polish connection with the Estate.

SG invited those present to the next Estate meeting on Monday 18 January 2021, if they wished to attend.

## 5. Largo Arts Week update

AS reported on progress re LAW. A good response to date re applications for Open Studios. LAW organisers are taking a cautious approach regarding live performances. A decision will be made at the end of April. Lockdown has resulted in a delay to renovations to the Aurrie building. Some basic repairs have been carried out – cleaning and heating. Planning for a café and the fire exit will be given attention. The present Covid situation has meant only linking with the Duffs (owners of the building) from a distance.

AS asked about the status of the ownership of the Lower Largo phone box. EM to confirm and email AS an update. Noted since the meeting – email from EM confirmed that as of 21 October 2020, LCT owns the Durham Wynd phone box – BT Box 01333320361. Documentation confirms the ownership status.

## 6. LARCT update

IK highlighted points from her previously emailed update report. Noted as a result of the latest Covid situation, LACRT had met on 6 January and will continue weekly meetings while the current situation continues re restrictions and lockdown measures. Arrangements are in place to support the community, as required. Statistics make for grim reading. However, we do only have 0 – 2 cases in the Largo area. Noted the information in IB'S update.

AM had reiterated key messages in the LACRT bulletin re lockdown and how LACRT can help.

Due to the situation at Christmas, Kites for Kids had to be cancelled. Selection boxes donated by Andy's Stores for the children had been donated to the Food Bank. It is hoped LACRT would be able to organise an event for Easter.

Largo Friends and Neighbours Befriending Service is now up and running. To date there are eight befriendees matched with our befriending volunteers. Training sessions for the volunteers, including IK and NC begin on 20 January. There will be an article in LargoLinks prepared by LACRT's befriending Coordinators re this project.

LACRT has not yet had any application for the SiToN Fund. NC has discussed with our local primary and secondary headteachers how LACRT might further support remote learning, e.g., devices, broadband, textbooks, learning resource packs.

The Upper Largo phone box has been handed to the school, as a project but will be on hold till restrictions are lifted.

In summary, LACRT is presently focusing on public health, befriending project, contact with schools.

## 7. Treasurer's report

EM highlighted comments from her previously emailed statement.

All bank accounts are solvent. EM is waiting on the bill for the Pier winter repairs. (See item 3.) A quote has been received from Zurich Insurance for LACRT's befriending service. Detail in EM'S report. Noted above, the Upper Largo telephone box handed to the school. Discussions to be had re refurbishing the space.

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## **8. Membership**

Any updates re membership should go to MS on the Admin address.

Not all LCT members have their email addresses listed for contact. LR suggested that we scrutinise our information and ensure we have an updated list of email contacts, taking account of data protection protocols - GDPR. Web pages also need to be reviewed and revised in line with sub group purposes and information. Minutes and agendas should be easily accessible too. A working group to be convened to address these tasks: LR, NC, IK, BM, JK, BS to take forward. Noted, if LCT wish to access information from other groups, permission must be sought.

## **9. Communications update**

JK reported that there was another volunteer to the LargoLinks team with 15 years experience in publishing. The LargoLinks team has a good mix of skills and expertise. More advertisers required to help offset the cost of publication; grant funding being explored.

Pass any information/articles for the Community Facebook page to JK.

Distribution of next newsletter middle of February. IK has alerted the Community Police and awaits their reply. Submission of articles for February noted as 10 January. The sooner articles are submitted then the quicker they are assigned space on pages.

## **10. Sustainable Development update**

JM reported on her liaison with Levenmouth Taskforce and Mike Drever, programme manager. Noted there is funding of 10 million from Fife Council and Scottish Government. The railway development will be important in moving forward for the area overall, including the Cameron Car Park. Connectivity is high on the agenda – walking, cycling, safe active routes, clear signage with supportive narrative. Mike Drever has offered to come to an LCT meeting to update us on key projects in the Levenmouth area.

LR and SG have also linked with Eugene Clark re the rail link and Levenmouth Taskforce. He is interested in the structure of LCT and how we work.

Electoral wards 21 and 22 could apply for funding re developments. Cllr Caldwell is the elected member involved.

Overall projects in Levenmouth and Largo need to connect. The Pier development could also be part of the wider narrative. Pier Group link with FCCT will be helpful. JM will pay close attention to ongoing work in Levenmouth, Fife council and how the Largo area and LCT fit into a broader picture.

Noted that previously SG had been a member of the Levenmouth Tourism Group, headed up by Christopher Trotter.

LR outlined the Restore to Factory Settings proposal – steam train café / art space at the Temple - which had been brought to the office bearers' attention prior to a possible presentation to LCT Board. Considering the developments re Largo Arts and other issues, the office bearers felt the proposal would fit better in the Levenmouth area (funding could be accessed, perhaps). JM would put the CEO of their Board, Billy Brown, in touch with the relevant people in the Levenmouth Project. Billy has good experience in taking forward building and restoration projects and providing training/employment opportunities to local people. A link with the Pier Group could be worth considering at a later stage. LR to put Billy Brown in touch with Jimmy Simpson,

## **11. Discussion and approval of Code of Conduct, Bullying and Harassment Policy, Grievance Issues. Discussion of other Governance issues. Process for disseminating to all sub groups**

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The above noted papers have been revised in line with discussion at the previous meeting. Peter Aitken to scrutinise from a legal perspective. LR/EM will disseminate to the Board then to be shared with all sub groups.

## **12. Approval of Response to member's letter (draft attached)**

The response was agreed and approved. SG agreed as the nominated signatory on behalf of LCT. Response to be sent by post.

## **13. Correspondence, AoB, Date of Next Meeting**

LR had written a letter of support to Fife Council re funding for repair of access to slipway at the Orry. Donald Aitken, Commodore of the Sailing Club leading on this proposal.

Community Land Scotland running a mediation course - Handling Conflict Constructively - over four mornings - no cost. Information to be emailed to NC and BM for their perusal.

Those present invited to the meeting of the Largo Estate Sub Group 18 January 2021 on Zoom.

**Note date of next meeting: Monday 15 February 2021 7.00 – 9.00 on Zoom.**