

# Largo Communities Together

LCT is Scottish Charitable Incorporated Organisation - Charity No. SC048447

Dear Member,

## Invitation to Largo Communities Together AGM, Monday 15 November 2021, 7 - 8pm on Zoom

We invite you to attend the AGM of Largo Communities Together, taking place on Monday 15<sup>th</sup> November 2021, starting at 7pm on Zoom. If you have received this invitation by email then you will receive a further email on or around Friday 12<sup>th</sup> November 2021 with the final agenda, proxy voting form, and a link to the Zoom meeting. You will also be able to vote online during the Zoom meeting.

If you have received this invitation by post, then we ask you to email us to allow us to send you a link to the Zoom meeting: [secretary@largocommunitiestogether.org.uk](mailto:secretary@largocommunitiestogether.org.uk)

If there is more than one LCT member in your household and you share one email address, please let us know.

If you are unable to attend the meeting you can of course vote by proxy. A hard copy of all the relevant documents including the Annual Report for year ended 30 June 2021 will be available to read in Largo Library and Community Hub, 7 Lundin Square, Crescent Road, Lundin Links, KY8 6BH. The documents will also be available to view on the LCT website. We will post proxy voting papers to you if you have no email address.

Yours sincerely,

Nora Conlin, Secretary, LCT

Email: [secretary@largocommunitiestogether.org.uk](mailto:secretary@largocommunitiestogether.org.uk)

### Contact us by

#### EMAIL

You can email us on this email address; [contact@largocommunitiestogether.org.uk](mailto:contact@largocommunitiestogether.org.uk)

#### BY POST

Largo Community Library & Hub, 7 Lundin Square, Lundin Links KY8 6BH

## **LCT AGM Provisional Agenda**

### LCT AGM Agenda

7-8 pm, 15 November 2021, hosted on Zoom

- 1) Welcome and guidance on the conduct of the meeting by Zoom: Louise Robb (Chair)
- 2) Adoption of Minutes of the 2020 AGM
- 3) Annual Report from the Chair, Louise Robb, who will also introduce short reports from our main subgroups:
  - A) Largo Estate
  - B) Largo Pier
  - C) Largo Area Coronavirus Response Team (LACRT)
  - D) Sustainable Development – Development officer
  - E) Largo Arts Week - not a subgroup of LCT but has a Board representative on LCT
- 4) Treasurer's Report and Adoption of Draft Accounts
- 5) Election of Trustees.

As laid down in the Constitution, three Trustees must stand down at this AGM. Nominations for Trustees close at 12:00 noon on Friday 5th November 2021. There are currently two candidates, these being Jimmy Simpson and Louise Robb. A short biography of each candidate is included. Voting will be either by Zoom poll during the meeting or by proxy. Each Member will be able to vote for up to two candidates. We will announce the result during the AGM. Please note that the elections are for positions on the Board. The Board will appoint the Office Bearers - Chair, Vice Chair, Treasurer and Secretary - at its next meeting. We are holding two positions on the board for new positions in the new year (marketing and one other).
- 6) AOCB. Please email us any other business for discussion at this meeting by the declared closing date of 12:00 noon on Friday 5th November 2021.
- 7) The Chair may allow questions and general discussion if time permits.

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